## InDesign for Beginners

### 3 Weeks Course Outline

**Description:**
Course aims to introduce and familiarise people who wish to make use of this industry standard desktop publishing package. Topics include: The interface, navigating documents, creating and manipulating pages, text and image objects, formatting, moving and resizing, page guides, master pages.

**Content:**
- The interface and Panels
- Navigating a document
- Create a basic page
- Adding and deleting pages
- Frames and Shapes
- Create a text frame
- Formatting and manipulating text
- Moving and resizing object
- Create an image
- Moving and resizing object
- Text Wrapping
- Guides
- Screen Views
- Master Pages
- Creating a flyer
- Creating a multi-page document