Public Speaking Workshop
2 days (9.30 am to 4.00 pm)
Course Outline

Description:

Speech, Speaker, Audience. Three words which are very important in the art of Public Speaking! One needs to know how to structure a speech in order to convince the Audience that the presentation is authentic. As a Speaker, there are techniques we should be aware of in regard to Body Language and how to handle the audience. How well equipped are you to give a presentation with complete confidence? Not sure, then take advantage of this interesting workshop. It will help you to learn the skills and to overcome the fear of Public Speaking. A workshop not to be missed! It is beneficial on both a personal and professional level to present with confidence.

Course content:

- Tips to relax
- The Communication Cycle
- A plan for speech preparation
- Impromptu presentations
- Body Language
- Voice projection
- How to Introduce a Speaker
- Constructive critiques on a one-to-one basis
- And much more...

The workshop will enable you to:

- Prepare a well structured speech
- Use Body Language effectively
- Variety of voice – its importance
- Impromptu Speeches
- How to MC presentations