

# ***Educational Programs Semester One 2017***

- **Bridging Programs**

- Pathway 1 - Developing your Literacy and Numeracy**

- (22235VIC) Certificate 1 in General Education for Adults Introductory

- Pathway 2 - Consolidating your Literacy and Numeracy**

- (22236VIC) Certificate 1 in General Education for Adults

- Pathway 3 - Preparing for Further Study**

- (22237VIC) Certificate 2 in General Education for Adults

- **Academic Programs and Preparation for University Undergraduate Studies**

- (52777WA) Certificate IV in Academic Preparation Studies

- WACE Year 11 ATAR Program

- WACE Year 12 ATAR Program

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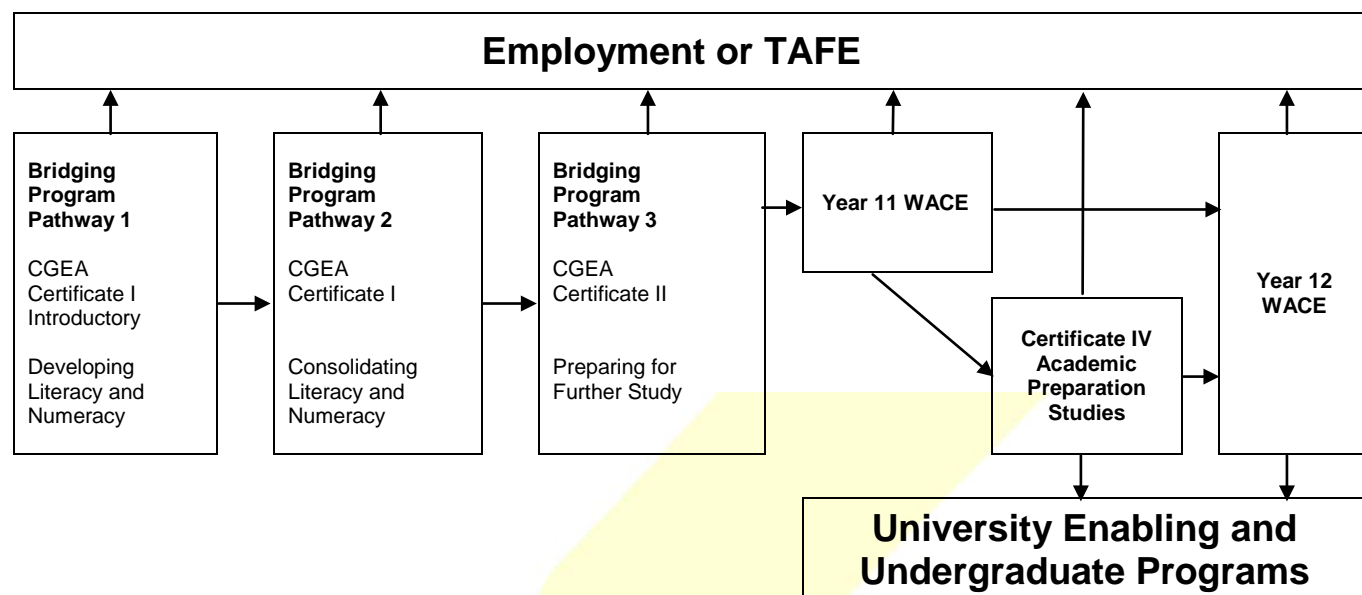
(This booklet provides information on the Programs offered at Tuart College for Semester 1 2017.)

While the information in the booklet is correct at the time of printing there may be some minor modifications to this information as a result of changes made by organisations external to the College, insufficient enrolments in particular courses or the unavailability of places in certain courses.

16 January 2017

# Educational Pathways

Tuart College has a range of Programs to help you achieve your educational goals. These pathways are summarised in the table below.



**Bridging Program Pathways 1 and 2** allow you to upgrade your secondary education with a strong focus on developing and consolidating your literacy and numeracy skills. Successful completion of one of these Pathways can lead to a Certificate 1 Introductory or Certificate 1 in General Education for Adults (CGEA). It can help you into further study, training and employment.

**Bridging Program Pathway 3** builds upon your educational skills and prepares you to meet Literacy and Numeracy standards as defined by the School Curriculum and Standards Authority (SCSA). Successful completion of Pathway 3 can lead to a Certificate 2 in General Education for Adults (CGEA). This Pathway Program prepares you for further academic study, training and employment.

**Certificate IV Academic Preparation Studies** prepares students to enter a number of undergraduate programs at Edith Cowan University, Curtin University and Murdoch University.

**WACE Programs** offers students a range of Year 11 and Year 12 WACE ATAR and General Humanities, Science, Mathematics and English courses that prepare students who complete Year 12 ATAR studies to enter University undergraduate programs and is accepted by all Universities in Australia.

**Programs are of semester or year duration.**

# Bridging Program

## Pathway 1 – Developing Your Literacy and Numeracy

This program develops essential literacy and numeracy skills to meet the demands of everyday life and work in a knowledge-based economy.

Students studying in the Pathway 1 Program will sit the School Curriculum and Standards Authority OLNA (Online Literacy and Numeracy Assessment). Achievement level in the OLNA will indicate a student's progress in working towards meeting these essential literacy and numeracy skills. This assessment may be used to recommend a revised program of study for the student that best reflects the students identified study needs.

Students undertaking the Tuart College Bridging Program Pathway 1 will study the Certificate of General Education for Adults at Certificate 1 Introductory Level. Upon successful completion of this program, students will be issued a Certificate and / or a Statement of Results from Tuart College.

The College will offer the following Pathway 1 Bridging Program in **Semester One in 2017**. Classes will run subject to viable enrolment numbers.

### (22235VIC) Certificate I (Introductory) in General Education for Adults

Certificate	Core Subjects	Units of Competency	Hours Per Week	Fee
CGEA I  (Introductory)	English/ESL Introductory	VU21297 Develop a learning plan and portfolio with guidance.	9 hrs	\$118.00
		VU21298 Conduct a Project with guidance		
		VU21299 Engage with simple texts for personal purposes.		
		VU21300 Engage with simple texts for learning purposes.		
		VU21302 Engage with simple texts to participate in the community.		
		VU21303 Create simple texts for personal purposes.		
		VU21304 Create simple texts for learning purposes.		
		VU21306 Create simple texts to participate in the community.		
		VU21317 Communicate with others in familiar and predictable contexts.		
		VU21314 Apply basic computer skills to language learning.		
VU21315 Access the internet for language learning.				
Mathematics Introductory		VU21307 Work with numbers and money in simple, familiar situations.	4.5 hrs	\$59.00
		VU21308 Work with and interpret directions in simple familiar situations.		
		VU21311 Work with and interpret simple numerical information in familiar texts.		
		VU21312 Work with and interpret statistical information in simple, familiar texts.		
		VU21046 Prepare simple budgets.		
Applied CGEA Skills		VU21298 Conduct a Project with guidance	4.5 hrs	\$59.00
		VU21314 Apply basic computer skills to language learning.		

# Bridging Program

## Pathway 2 - Consolidating your Literacy and Numeracy

This program consolidates development of literacy and numeracy skills to meet the functional demands of everyday life and work in a knowledge-based economy.

Students studying in the Pathway 2 Program will sit the School Curriculum and Standards Authority OLNA (Online Literacy and Numeracy Assessment). Achievement of the OLNA Standards will indicate a student's progress in meeting these essential literacy and numeracy skills. This assessment may be used to recommend a revised program of study for the student that best reflects the students identified study needs.

Students undertaking the Tuart College Bridging Program Pathway 2 will study the Certificate of General Education for Adults at Certificate 1 Level. Upon successful completion of this program, students will be issued a Certificate and / or a Statement of Results from Tuart College.

The College will offer the following Pathway 2 Bridging Program in **Semester One in 2017**. Classes will run subject to viable enrolment numbers

### (22236VIC) Certificate 1 in General Education for Adults

Certificate	Core Subjects	Units of Competency	Hours per Week	Fee
CGEA Certificate	English/ESL Level 1	VU21323 Develop and document a learning plan and portfolio.	9 hours	\$118.00
		VU21324 Plan and undertake a project.		
		VU21325 Engage with texts of limited complexity for personal purposes.		
		VU21326 Engage with texts of limited complexity for learning purposes.		
		VU21328 Engage with texts of limited complexity to participate in the community.		
		VU21329 Create texts of limited complexity for personal purposes.		
		VU21330 Create texts of limited complexity for learning purposes.		
		VU21332 Create texts of limited complexity to participate in the community.		
		VU21319 Identify features of the education system		
		VU21318 Identify community options		
		PUATEA001B Work in a team		
	ICTICT102 Operate word-processing applications.			
	Mathematics Level 1	VU21333 Work with a range of numbers and money in familiar and routine situations.	4.5 hours	\$59.00
		VU21334 Work with and interpret directions in familiar and routine situations.		
VU21335 Work with measurements in familiar and routine situations.				
VU21338 Work with and interpret statistical information in familiar and routine texts.				
Society and Science Level 1	VU21321 Identify major events in Australian history.	4.5 hours`	\$59.00	
	VU21342 Undertake a simple investigation of science in the community.			

# Bridging Program

## Pathway 3 - Preparing for Further Study

Bridging Program Pathway 3 builds upon your educational skills and prepares you for further study at the Western Australian Certificate of Education (WACE) Year 11 course standards as defined by the School Curriculum and Standards Authority (SCSA).

Students studying in the Pathway 3 Program will sit the School Curriculum and Standards Authority OLNA (Online Literacy and Numeracy Assessment). Attainment of the OLNA Standards will indicate a student's progress in achieving these essential literacy and numeracy skills. This assessment may be used to recommend a revised program of study for the student that best reflects the students identified study needs.

Students undertaking the Bridging Program Pathway 3 will study the Certificate of General Education for Adults at Certificate 2 Level. Upon successful completion of this program, students will be issued a Certificate and / or a Statement of Results from Tuart College. This Pathway Program prepares you for enrolment into Year 11 WACE courses, or University Enabling courses, or training or employment.

The College will offer the following Pathway 3 Bridging Program in **Semester One in 2017**. Classes will run subject to viable enrolment numbers.

### (22237VIC) Certificate 2 in General Education for Adults

Certificate	Core Subjects	Units of Competency	Hours per Week	Fee
CGEA Certificate 2	English Level 2, or ESL Level 2	VU21353 Research pathways and produce a learning plan and portfolio.	9 hours	\$118.00
		VU21354 Implement and review a project.		
		VU21355 Engage with a range of complex texts for personal purposes.		
		VU21356 Engage with a range of complex texts for learning purposes.		
		VU21359 Create a range of complex texts for personal purposes.		
		VU21360 Create a range of complex texts for learning purposes.		
		BSBADM302 Produce texts from notes		
		PUATEA001B Work in a team		
	Mathematics Level 2	VU21364 Investigate numerical and statistical information in a range of contexts.	4.5 hours	\$59.00
VU21365 Investigate and use simple mathematical formulae and problem solving techniques in a range of contexts.				

	Additional Subjects	Units of Competency	Hours per Week	Fee
Broadening Subjects	Chemistry General Unit 1 (S)		4.5 hours	\$59.00
	Computing Skills 201 (S)	BSBITU203A Communicate electronically.	4.5 hours	\$76.00
		BSBSUS201A Participate in environmentally sustainable work practices.		
		BSBWS201A Contribute to health and safety of self and others		
		ICAICT203A Operate application software packages.		
		ICAICT205A Design basic organisational documents using computing packages.		
	ICAWEB201A Use social media tools for collaboration and engagement.			
	History General Unit 1 (S)		4.5 hours	\$59.00
	Science Level 2 (S)	VU21354 Implement and review a project.	4.5 hours	\$59.00
VU21368 Investigate the impact of a science issue on the community.				
VU21367 Investigate the characteristics of living things.				
VU21373 Investigate chemical behaviour of common substances.				

# Academic Programs and Preparation for University Undergraduate Studies

## (52777WA) Certificate IV in Academic Preparation Studies (APS)

Successful completion of the Certificate IV APS ensures access to a range of degree courses at Curtin, ECU\* and Murdoch universities.

The Certificate IV APS is designed to develop the academic skills necessary for success at university and further study. The Certificate IV program comprises of core and elective modules. The core modules develop academic communication and study skills, including organisational and planning skills, academic writing skills, research and investigation techniques and knowledge of academic requirements at a tertiary level. The elective modules provide students with the opportunity to apply their academic skills in a range of subject disciplines. Elective modules can be completed in one semester or over one academic year.

### Entry Requirements

Completion of at least eight Year 11 or Year 12 WACE units with an average grade of 'C', or successful completion of the Certificate of General Education for Adults Certificate III. Equivalent qualifications may also be considered. Students must be of post-compulsory school age to be eligible for enrolment into the Certificate IV Academic Preparation Studies program.

### Course Structure

The Certificate IV APS can usually be completed in one year of study. Students must complete the two Core modules (Tertiary Study Skills and Academic Communication Skills) and three Elective modules.

Semester 1 Offerings	Subject	Hours	Charges
Core Module	Tertiary Study Skills (Semester length)	4.5 hrs/wk	\$76.00
	Academic Communication Skills (Semester length)	4.5 hrs/wk	\$76.00
Elective Modules	Commerce 4 (Year or Semester length)	4.5 hrs/wk	\$102.00
	Economics 4 (Year or Semester length)	4.5 hrs/wk	\$102.00
	History 4 (Year or Semester length)	4.5 hrs/wk	\$102.00
	Mathematics 420 (Semester length)	4.5 hrs/wk	\$59.00
	Human Biology 4 (Semester length)	4.5 hrs/wk	\$59.00

Note that the core modules are semester length: Tertiary Study Skills should be studied in Semester 1 and Academic Communication Skills can be studied in Semester 1 or Semester 2.

### Additional Courses in WACE English

Students who have a limited background in English are advised to study an additional course in parallel with the Certificate IV APS to strengthen their knowledge and skills in English. This course does not contribute towards the Certificate IV APS but will increase the chances of success in the Certificate IV APS modules.

Additional Course to supplement Certificate IV APS	English General Units 3 and 4	4.5 hrs/wk	\$102.00
	EALD General Units 3 and 4	4.5 hrs/wk	\$102.00

### Assessment

Students must demonstrate competence in all outcomes to achieve competence in a module. Students will also receive an overall percentage mark for each module. Examinations are held in all modules.

All students who complete one or more Certificate IV modules will receive a Statement of Attainment and a Tuart College Achievement Report. Students successfully completing the course requirements and demonstrating competence in the required Core and Elective modules will receive a Certificate IV Academic Preparation Studies.

\* ECU has additional English Competency requirements that students must satisfy.

# Academic Programs and Preparation for University Undergraduate Studies

## Western Australian Certificate of Education Year 11 WACE Program

List A Courses	Availability	Charge
Economics ATAR Unit 1 and 2	On campus day classes	\$102.00
English ATAR Unit 1 and 2	On campus day classes	\$102.00
English as an Additional Language/Dialect (EAL/D) ATAR Unit 1 and 2	On campus day classes	\$102.00
French (3 hour block) General Unit 1 and 2	On campus day and evening classes	\$102.00
Italian (3 hour block) General Unit 1 and 2	On campus day classes	\$102.00
Modern History General Unit 1 and 2	On campus day classes	\$102.00
Modern History ATAR Unit 1 and 2	On campus day classes	\$102.00
List B Courses		
Accounting and Finance ATAR Unit 1 and 2	On campus day and Online evening classes	\$102.00
Applied Information Technology General Unit 1 and 2	On campus day classes	\$102.00
Chemistry General Unit 1	On campus day classes	\$102.00
Chemistry ATAR Unit 1 and 2	On campus day and Online evening classes	\$102.00
Human Biology ATAR Unit 1 and 2	On campus day and Online evening classes	\$102.00
Mathematics Application ATAR Unit 1 and 2	On campus day and Online evening classes	\$102.00
Mathematics Methods ATAR Unit 1 and 2	On campus day and Online evening classes	\$102.00
Mathematics Specialist ATAR Unit 1 and 2	On campus day and Online evening classes	\$102.00
Physics ATAR Unit 1 and 2	On campus day and Online evening classes	\$102.00
Psychology ATAR Unit 1 and 2	On campus day and Online evening classes	\$102.00

### On-Campus Evening Classes

**Tuesday**

French General Units 1 and 2

6:00pm - 8:00pm

### Day Block Classes

**Tuesday**

French General Units 1 and 2  
Italian General Units 1 and 2

10:00am - 1:00pm  
10:00am - 1:00pm

### Proposed Open Learning Timetable

	eLesson 6:00pm – 7:00pm	eLesson 7:30pm – 8:30pm
<b>Monday</b>	Accounting & Finance Units 1 and 2 Mathematics Applications Units 1 and 2	Physics Units 1 and 2 Psychology Units 1 and 2
<b>Tuesday</b>		Mathematics Specialist Units 1 and 2
<b>Wednesday</b>	Mathematics Methods Units 1 and 2	Chemistry Units 1 and 2 Human Biology Units 1 and 2

**Note:** These timetables illustrate the likely days and times when the course will be presented but is subject to viable enrolment numbers.



# Academic Programs and Preparation for University Undergraduate Studies

## Western Australian Certificate of Education Year 12 WACE Program

List A Courses	Availability	Charge
Ancient History ATAR Unit 3 and 4	On campus day and Online evening classes	\$102.00
Economics ATAR Unit 3 and 4	On campus day classes	\$102.00
English General Unit 3 and 4	On campus day and Online evening classes	\$102.00
English ATAR Unit 3 and 4	On campus day and Online evening classes	\$102.00
English as an Additional Language/Dialect (EAL/D) General Unit 3 and 4	On campus day classes	\$102.00
English as an Additional Language/Dialect (EAL/D) ATAR Unit 3 and 4	On campus day classes	\$102.00
French General Unit 3 and 4 (Block Class)	On campus evening classes	\$102.00
French ATAR Unit 3 and 4 (Block Class)	On campus evening classes	\$102.00
Italian General Unit 3 and 4 (Block Class)	On campus day classes	\$102.00
<b>List B Courses</b>		
Accounting and Finance ATAR Unit 3 and 4	On campus day and Online evening classes	\$102.00
Applied Information Technology General Unit 3 and 4	On campus day classes	\$102.00
Chemistry ATAR Unit 3 and 4	On campus day and Online evening classes	\$102.00
Human Biology ATAR Unit 3 and 4	On campus day and Online evening classes	\$102.00
Mathematics Applications ATAR Unit 3 and 4	On campus day and Online evening classes	\$102.00
Mathematics Methods ATAR Unit 3 and 4	On campus day and Online evening classes	\$102.00
Mathematics Specialist ATAR Unit 3 and 4	On campus day and Online evening classes	\$102.00
Physics ATAR Unit 3 and 4	On campus day and Online evening classes	\$102.00
Psychology ATAR Unit 3 and 4	On campus day and Online evening classes	\$102.00

### On-Campus Evening Classes

<b>Monday</b>	French General Units 3 and 4	6:00pm - 8:00pm
<b>Tuesday</b>	French ATAR Units 3 and 4	6:00pm - 9:00pm

### Day Block Classes

<b>Monday</b>	French ATAR Units 3 and 4	10:00am - 1:00pm
<b>Tuesday</b>	Italian General Units 1 and 2	10:00am - 1:00pm
<b>Wednesday</b>	Italian General Units 3 and 4	9:30am - 12:30pm

### Proposed Open Learning Timetable

	eLesson 6:00pm – 7:00pm	eLesson 7:30pm – 8:30pm
<b>Monday</b>	Physics ATAR Units 3 and 4	Accounting & Finance ATAR Units 3 and 4
<b>Tuesday</b>	Mathematics Specialist ATAR Units 3 and 4	Chemistry ATAR Units 3 and 4 Human Biology ATAR Units 3 and 4
<b>Wednesday</b>	Mathematics Application ATAR Units 3 and 4 Psychology ATAR Units 3 and 4	Ancient History ATAR Units 3 and 4 Mathematics Methods ATAR Units 3 and 4
<b>Thursday</b>	English ATAR Units 3 and 4	

**Note:** These timetables illustrate the likely days and times when the course will be presented but is subject to viable enrolment numbers.

# ENROLLING AT TUART COLLEGE

## Eligibility for Enrolment

In general, students must be at least 16 and a half years of age before 1 January 2017 to be eligible to apply to enrol in the College. Each program has a minimum age. This will be explained to you at your enrolment interview. The College will attempt to match all students with suitable learning opportunities. If the College does not offer an appropriate program, it will attempt to refer applicants to another institution, where their needs can be met.

Tuart College reserves the right to reject applications for enrolment from students who:

- (a) previously lost their good standing in the College,
- (b) have a record of unsatisfactory behaviour, attendance or attitude when previously enrolled in the College,
- (c) have achieved a level of education higher than the course or subject in which they wish to enrol,
- (d) owe the College money or resources,
- (e) it is determined that no suitable educational program is available for them, or
- (f) do not satisfy the National Police History Check (for all non-compulsory age students)

## Enrolment Categories – Full and Part-Time Student

Your enrolment category is determined by the amount of weekly class time for which you are enrolled. On this basis you are classified as either a full-time or a part-time student. This may affect your eligibility for the Youth Allowance or Austudy. Students enrolled for a **minimum of sixteen (16) hours per week are full-time**. For example if you are enrolled in three Certificate subjects and one WACE subject you qualify for full-time status. **Students enrolled for less than sixteen (16) hours per week are in the part-time category.**

## Enrolment Process

Enrolment for Semester One 2017 will commence on 7 November 2016. To maximise your chances of obtaining the subjects of your choice your enrolment should be completed by 25 January 2017. After this date students may enrol in subjects if spaces are available. All prospective students are enrolled after an interview with a course adviser. At this interview previous educational achievement will be discussed, as well as future study and career goals. Classes will not operate if an insufficient enrolment number is not reached for the subject.

To enrol:

1. Call the College to make an appointment for an enrolment interview.
2. To your enrolment interview you should bring:
  - i) Your **School Report** and/or **Statements of Results** from previous places of study such as TAFE or CGEA at Tuart College.
  - ii) Your NAPLAN or OLNA results (if you have them).
  - iii) Your **SCSA number** from your previous school or the SCSA itself.
  - iv) A credit card or money to pay fees.
  - v) Post Compulsory Age students must complete a National Police History Check (refer to page 11).

## Allowances

If you are aged up to 24 years you may be able to claim the Youth Allowance while you are studying. Students aged 25 and over may be able to claim Austudy. It is wise to discuss your eligibility for allowances with Centrelink before you enrol. You can enquire about your eligibility for an allowance from your local Centrelink office by accessing their web site at [www.centrelink.gov.au](http://www.centrelink.gov.au), or [www.getaccess.wa.gov.au](http://www.getaccess.wa.gov.au).

## CHARGES FOR WITHDRAWAL FROM COURSES

- (a) **Withdrawals prior to 2 February 2017**  
In the event of a withdrawal from a full program or individual courses prior to 2 February 2017 a full refund of course fees will be provided. No refund is possible for the National Police History Check.
- (b) **Withdrawals from 2 February 2017**  
Refunds for withdrawal from a program or individual courses from 2 February 2017 will be calculated on a pro-rata basis, as a percentage of the duration you have been enrolled in your program/courses of study.
- (c) Full withdrawal requires you to hand back your ID card to the College. Failure to do so may delay any refund owing. *Please do not lose your ID card and have it with you at all times.*
- (d) Those students who have entered into a student notebook agreement must return the device before any refunds are issued.

# CONDITIONS OF ENROLMENT AT TUART COLLEGE

Conditions of enrolment are outlined below. A full explanation of these requirements appears in the Student Diary. By signing the declaration on the enrolment form, you are indicating that you have understood and are willing to abide by these conditions.

## 1. Age of Students

In accordance with the School Education Act, the College exercises a closer supervision of students of compulsory school age. Parents may request information about the attendance and performance of students of this age who are in their care.

## 2. Student Cards

Student cards incorporate the Public Transport Authority (PTA) Smartrider Card. This card entitles all enrolled students to discount travel with Transperth. To allow this process, student information (name, DOB, address and SCSA number) are sent to the PTA. If you do **not** want this information transferred, please tell your enrolling officer and have it noted on your enrolment form. You will be issued with a plain Tuart College Card.

## ADDITIONAL CONDITIONS OF ENROLMENT FOR POST COMPULSORY AGED STUDENTS

### 1. College Attendance Requirements

To remain enrolled in any subject in the College you must abide by the College's attendance policy as stated in the Student Diary. In simple terms this means that your name will be removed from the class roll in a subject if you continue to attend irregularly after being given a written notice of unsatisfactory attendance, or following a roll check.

If your name has been removed from a class roll you will only be allowed to re-enrol with the approval of the Deputy Principal Administration.

It is the responsibility of all students receiving Youth Allowance / Austudy / Abstudy allowances to notify their Centrelink Office of any changes to enrolment. Please note, student attendance data can be requested by Centrelink for those students receiving an allowance. Poor attendance records may lead to a reduction or removal of the allowance by Centrelink.

### 2. Course Work Requirements

As a student at Tuart College you must meet the published schedule of course work requirements. If you fail to do so your name may be removed from the roll. Students must be available to sit semester examinations in the exam periods published in the Student Diary.

### 3. Eligibility for Certification and/or Tertiary Entrance

To be eligible to receive a certificate you must:

- (a) comply with the College attendance requirements,
- (b) meet the work requirements for each course,
- (c) complete the assessment requirements for each course,

It is your responsibility to see that you complete all the necessary requirements and proactively seek the support of College staff for assistance if required.

### 4. A Student's Good Standing

Post Compulsory students who behave in any way which disturbs the learning of other students or causes disruption to the harmony of the College may have their "Good Standing" status removed. In such cases students may have their courses of study terminated and be excluded from the College. People who have had their "Good Standing" status removed and have been excluded from the College, will not be able to re-enrol in the College for one year after the date of the loss of "Good Standing". Providing false information on the Enrolment Form may lead to the loss of "Good Standing" status.

**5. National Police History Check**

It is a requirement of the Department of Education that students, who are 18 years of age or older on or before the commencement of their course, enrolling in Department of Education schools, must apply for a National Police History Check at a cost of \$46.00\* (non-refundable). You will be required to do this when enrolling. To make application you will need to provide 100 points of identification and complete the full version of the application documentation. This can be done online via the Department of Education web site or during your enrolment interview.

**PRIMARY IDENTIFICATION** (You **must** submit **one** (1) item from this first box)

<ul style="list-style-type: none"> <li>▪ Birth Certificate OR</li> <li>▪ Current Passport OR</li> <li>▪ International Travel Document (diplomatic/refugee with photograph) OR</li> <li>▪ Australian Citizenship Certificate</li> </ul>	<b>70</b>	<input type="checkbox"/>
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The remaining 30 points must be made up from items in the Secondary Identification section.

**SECONDARY IDENTIFICATION**

(Only **one** (1) item per each box below can be added to your Primary ID to make up your 100 points)

<p>Only <b>one</b> form of identification accepted from this category</p>	<ul style="list-style-type: none"> <li>▪ Current Driver's Licence or Permit (Government issued)</li> <li>▪ Current Working With Children Card</li> <li>▪ Current Teachers Registration Card</li> <li>▪ Public Service Employee ID card (Government issued)</li> <li>▪ Department of Veteran Affairs Card</li> <li>▪ Centrelink Pensioner Concession or Health Care Card</li> <li>▪ Current Tertiary Education Institution ID Card with photo</li> <li>▪ Reference from a Doctor (must have known the applicant for a period of at least 12 months)</li> <li>▪ ASIC/MSIC Card</li> </ul>	<b>40</b>	<input type="checkbox"/>
<p>Your <b>initial</b> Secondary ID document will score 40 points; any further Secondary ID documents will be awarded 25 points each</p>	<ul style="list-style-type: none"> <li>▪ Birth Extract</li> <li>▪ Foreign/International Driver's Licence</li> <li>▪ Proof of age card (Government Issued)</li> <li>▪ Medicare Card/Private Health Care Card</li> <li>▪ Council Rates Notice</li> <li>▪ Property Lease/Rental Agreement</li> <li>▪ Property Insurance Papers</li> <li>▪ Tax Declaration</li> <li>▪ Superannuation Statement</li> <li>▪ Seniors Card</li> <li>▪ Electoral Roll Registration</li> <li>▪ Motor Vehicle Registration or Insurance Documents</li> <li>▪ Professional or Trade Association Card</li> </ul>	<b>25</b>	<input type="checkbox"/>
<p>If you wish to use more than one of these ID documents, they must be from different organisations</p>	<ul style="list-style-type: none"> <li>▪ Utility Bills (e.g. telephone, gas, electricity, water) in your name</li> <li>▪ Credit/Debit Card</li> <li>▪ Bank Statement/Passbook</li> </ul>	<b>25</b>	<input type="checkbox"/>

\* Correct price at time of printing.

# COURSE PLANNING FORM

You will help yourself to make the correct subject choice by working your way through this form with your Course Adviser.

### STUDENT SURVEY

Please use this space to explain why you are applying to enrol at Tuart College, and what your hopes are for the future.

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**SUBJECT SELECTION**      **Check the requirements on page 3 to 5 if you wish to be eligible for a CGEA.**

### Subjects

List the subjects in which you wish to enrol.

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